

central okanagan teachers' association

#210 - 1751 Harvey Ave. Kelowna, B.C. V1Y 6G4
Telephone: (250) 860-3866 Fax No: (250) 862-3024

EV GREENAWAY VOCATIONAL/TRADES BURSARY

TERMS OF REFERENCE

1. A Bursary of \$1,000.00 will be awarded annually to a Grade 12 public school student who is a son or daughter of a current or retired COTA member and who is proceeding to a post-secondary institute for **Vocational and/or Trade Training**. Vocational and Trade Training Programs at Colleges and Vocational Institutes take any number of months to complete, qualifying students to enter the work force.
2. Candidates must submit a completed application to their principal or counsellor by **April 25**. The application must be accompanied by information pertaining to the applicant's proposed course selection from the selected institute. Other programs may be considered as the list is not all inclusive.
3. The Bursary will be awarded by the COTA Scholarship committee.
4. In awarding the Bursary, the COTA Scholarship Committee will consider the following criteria:
 - (a) student ability, work ethic and potential;
 - (b) recommendation of principal, counsellor or teacher;
5. The C.O.T.A. may present the recipient with a certificate at his/her school's graduation ceremony.
6. A cheque for \$1,000.00 will be forwarded to the institute at which the student is registered, upon receipt of a letter from the Registrar or institute confirming the student's registration. The successful applicant is required to take up the Bursary by no later than September 30th of the year following the year in which the Bursary was awarded. Should the applicant wish to forego the Bursary, the Committee will award it to the alternate.
7. If, in the opinion of the COTA Scholarship Committee, no candidate meets the required criteria, the Bursary will not be awarded that year.



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EV GREENAWAY VOCATIONAL/TRADES BURSARY APPLICATION FORM

PLEASE PRINT:

NAME: _____

S.I.N.: _____ HOME PHONE NO.: _____

ADDRESS: _____

_____ POSTAL CODE: _____

TEACHING PARENT'S NAME: _____

SCHOOL YOU ARE NOW ATTENDING: _____

PROPOSED CAREER: _____

COURSES IN WHICH YOU PLAN TO ENROLL: _____

INSTITUTION AT WHICH YOU PLAN TO ENROLL:

1. Submit this completed application to your school principal no later than April 25.
2. Attach to your application, a personal letter giving details of your past achievements and future goals.

NOTE TO PRINCIPALS:

PLEASE ATTACH THE FOLLOWING TO THE COMPLETED FORMS:

- STUDENT TRANSCRIPT
- CONFIDENTIAL LETTER OF RECOMMENDATION FROM EITHER PRINCIPAL, COUNSELLOR OR TEACHER

**COMPLETED APPLICATION FORMS MUST BE RECEIVED
AT THE C.O.T.A. OFFICE BY MAY 1st**

